

# MINUTES

## TECHNICAL COORDINATING COMMITTEE

Wednesday, January 15, 2025

**NC Research Campus  
Kannapolis City Hall  
2<sup>nd</sup> Floor Executive Conference Room  
Kannapolis, NC 28081**

Members:

Tony Tagliaferri	City of Concord
Susie Morris	Cabarrus County
Ed Muire	Rowan County & Town of Cleveland
Theo Ghitea	NCDOT Div. 10
John Rhyne	NCDOT Div. 9
Franklin Gover	Town of China Grove
Wendy Brindle	City of Salisbury
Craig Thomas	Town of Midland
Devin Huston	Town of Harrisburg
Erin Burris	Town of Mt. Pleasant
Beth Hassenfritz	City of Kannapolis
Jason Hord	Town of Granite Quarry
George Jackson	Town of East Spencer
Chris Renfrow	Town of Rockwell

Others:

Phil Conrad	CRMPO Director
Connie Cunningham	MPO Staff
Wendy Miller	MPO Staff
Scott Miller	NCDOT–Div. 10
Emily Stupka	NCDOT - TPD
Fred Haith	NCDOT-Div 9
Teresa Barringer	Town of China Grove
Brielle Hartley	City of Concord
Jared Mathis	City of Salisbury
Mallory Hodgson	City of Kannapolis
Phillip Craver	NCDOT – Div 9
Brian Murphy	NCDOT-TSS
Alex Rotenberry	NCDOT-IMD

Mrs. Susie Morris, the new TCC Chairman for 2025, called the January 15, 2025 meeting of the Cabarrus Rowan MPO TCC to order. TCC Chairman Morris called the roll of eligible TCC members and determined that a quorum had been met. TCC Chair Morris then asked if there were any adjustments to the meeting agenda. With none heard, she asked if there were any speakers from the floor. With no speakers being heard, TCC Chair Morris moved to the next item of business.

### Approval of Minutes

TCC Chairman Morris called the members' attention to the minutes of the October 16, 2024 TCC meeting included in their packets. Chairman Morris asked if there were any corrections or additions to the minutes. With no corrections or additions heard, Mrs. Wendy Brindle made a motion to accept the minutes as presented. Mr. Ed Muire seconded that motion and the TCC members voted unanimously to approve.

## **Nomination and Election of TCC Vice Chair**

CRMPO Executive Director Phil Conrad addressed the TCC members and reminded them that the bylaws of the CRMPO TCC requires that every year in January a new Vice Chairman must be elected. He went on to say that the newly elected Vice Chair will rotate to the Chair position automatically beginning 2026. Also according to the by-laws the TCC Chair and Vice Chair must be rotated between jurisdictions in Cabarrus and Rowan Counties. Since the new Chair is from Cabarrus County, a Vice Chair from Rowan County would need to be elected today.

With little discussion, Mr. Jason Hord nominated Mr. Michael Ambrose as the Vice Chair for 2025. With no other nominations being heard, Mr. Tony Tagliaferri made a motion to close the nominations and elect Mr. Michael Ambrose as CRMPO TCC Vice Chair. Mrs. Wendy Brindle seconded that motion and the TCC members voted unanimously to approve.

## **FY 2024-2033 MTIP Modification #8**

Mrs. Wendy Miller, CRMPO Staff Planner, reported to the TCC members that the CRMPO staff regularly brings amendments or modifications from recent NCDOT Board of Transportation agendas to the TCC/TAC for consideration. Mrs. Miller reported that the first project modifications are statewide project additions: R5753, BO-2024, HN-0037, HO-0024, M-0531DIV, M-0531REG, M-0531SW, TA6665, TC-0008, TC-0010, TC-0018, TC-0021, TM-0023, TM-0027, TM-0028, TM-0029, TM-0031, TM-0032, TO-0004, TQ-6954, and TU-0011. The second project modification is the delay of construction to FY 26 for the sidewalk project in Granite Quarry (BL-0088). The third project modification is to delay construction to FY 25 for the Brenner Avenue intersection project (C-5603H). The fourth project modification is to modify funding in FY 25 for the Little Texas Road sidewalk (EB-5844). The fifth project is to remove the Jake Alexander Boulevard sidewalk project (BL-0034). The sixth project is to add the George Liles Pkwy interchange lighting project (HL-0157). The seventh project is to delay preliminary engineering to FY 25 for the Concord Signal System Upgrade (HL0123). The eighth project is to delay construction to FY 26 for the Salisbury Train Station and pedestrian underpass (P-5726A). The ninth project is delay right-of way to FY 25 Salisbury Train Station waiting space expansion (P-5733). The tenth and final project is to reflect the cost increase by \$2 million and the 25 percent threshold for the NC 73 widening west of the county line (R-5706A). Attachment 4 is a resolution modifying the MTIP for these projects. The new STIP was effective October 1, 2023.

With little discussion or comments, Mr. Tony Tagliaferri made a motion to recommend that the CRMPO TAC consider endorsing modification #8 to the FY 2024-2033 MTIP. Mr. Jason Hord seconded that motion and the TCC members voted unanimously to approve.

## **PERFORMANCE-BASED PLANNING: SAFETY TARGETS**

Mr. Brian Murphy with NCDOT Traffic Safety Systems reported to the TCC members that federal transportation legislation requires that State DOTs and MPOs adopt performance-based planning as a component of the metropolitan transportation planning process. He explained that NCDOT has released the next round of safety targets for North Carolina, and it is up to each MPO to either adopt these targets or devise their own targets and is an annual requirement. Mr. Murphy provided the TCC members with a power point presentation to explain the safety issues on NC

roadways including those in Cabarrus and Rowan counties. He discussed traffic safety data and how NCDOT is trying to lower the risks on these roadways. He answered questions from the TCC members.

Director Phil Conrad thanked Mr. Murphy after his presentation and reported to the members that the proposed safety targets were published on the CRMPO's website and advertised for public comment. He called members' attention to Attachment 5 which was a draft resolution in support of the new safety targets for 2025.

With no further questions or discussion, Mr. Ed Muire made a motion to recommend that the CRMPO TAC consider endorsing the Safety Targets as presented. Mrs. Erin Burris seconded the motion and the TCC members voted unanimously to approve.

### **FY 2025-2026 Draft UPWP**

Director Conrad reminded the TCC members that each year the Cabarrus-Rowan MPO develops and adopts a unified planning work program (UPWP). The UPWP is the CRMPO budget and follows the state fiscal year 2025-2026. The UPWP he explained identifies the planning tasks, responsible agencies, and funding sources for regional transportation planning activities to be conducted within the planning area during the next fiscal year. These projects include CRMPO planning activities undertaken by local agencies, the N.C. Department of Transportation, and a line item for Regional Model and MTP Maintenance. In the fall of 2024, the NCDOT indicated that the allocation in FY 26 to the CRMPO is \$489,250.

Director Conrad then called members' attention to Attachment 6 in their packets which was a draft of the upcoming UPWP. Director Conrad explained the budget line item by line item for the TCC members. With no questions or comments, Director Conrad closed by stating that this item is for informational purposes today and it will come before them again at a future meeting.

### **FY 2024-2025 UPWP Amendment #1**

Director Conrad informed the TCC members that CRMPO currently has some special study funds that have not been assigned. He continued by stating the CRMPO staff would like to request \$48,000 in special study funds for technical assistance for the 2055 MTP/CTP Update as was presented in the fall of 2024. He explained that the local match (\$12,000) has already been budgeted for FY 2024-25. The resolution he explained is to amend the FY 2024-2025 UPWP and reallocate funds to the line item for "Special Studies" (II-B-3) by \$48,000. He directed the TCC members to Attachment 7 included in their packets for their review. Director Conrad informed members that the firm WSP would be assisting with the additional work.

With no discussion or questions being heard, Mr. Ed Muire made a motion to adopt amendment #1 to the FY2024-2025 UPWP. Mr. Franklin Gover seconded the motion and the TCC members voted unanimously to approve.

### **2055 MTP Draft Projects List**

Director Conrad reported to the TCC members that since the anticipated release of the 2026-2035 TIP, CRMPO staff began working on a draft revenue forecast for the 2055 Transportation Plan. This forecast is based on the tier system included in the Strategic Mobility Formula, and

statewide forecast methodology developed by NCDOT for regional and division tier allocations. He went on to state that these forecasts are applied to the projects listed in the 2050 Plan and most recent MPO SPOT/Priority List. He then called members' attention to a Draft 2055 Projects List included as Attachment #8 in their meeting packets. Director Conrad then provided the TCC members with a power point presentation which explained the projects and subsequent horizon year schedules on the list and the draft financial assumptions.

Director Conrad also reported that the CRMPO is requested to confirm recommendations from the last Cabarrus County Public Transportation Master Plan, pending endorsement of the CK Rider Transit Commission.

With no further information presented or questions heard, Mr. Ed Muire made a motion to recommend that the CRMPO TAC consider releasing the 2055 Projects List and financial assumptions for public comment. Mr. Jason Hord seconded that motion and the TCC members voted unanimously to approve.

### **Reports/CRMPO Business**

**1. Local Reports – MPO/NCDOT Division 9 and 10/TPD** - Mr. Fred Haith, NCDOT Division 9 representative highlighted the updated Division 9 project spreadsheet which was included in the meeting packet. He reported that some ADA upgrades are in process.

Mr. Theo Ghitea, NCDOT Division 10 representative reviewed the spreadsheet of Division 10 project updates and noted some of the ongoing projects in Division 10.

Director Conrad referenced a letter from Federal Highway Administration with some updates.

**2. 2020 Census Smoothed Planning Boundary** – Mrs. Emily Stupka reported on the planning boundary and called members' attention to a map included in their packets for review.

**3. RAISE Grant Letters of Support – Division 10 and Town of East Spencer-** Director Conrad highlighted two separate letters in their packets. One from Division 10 and one from the Town of East Spencer asking for letters of support for their respective project applications to the federal government. After reviewing the projects and letters, Mr. Ed Muire made a motion to recommend that the CRMPO TAC consider endorsing these projects with letters of support. Mr. Fred Haith seconded that motion and the TCC members voted unanimously to approve.

**4. Intercity Passenger Rail Grant Program Letter of Support** – Mr. Devon Huston with the Town of Harrisburg reported to the TCC members' that the Town of Harrisburg is applying for grant funding for a Rail Station in the Saddle Creek area of Harrisburg. He is requesting a letter of support for the Town's application. With no questions or comments, Mr. Ed Muire made a motion to recommend that the CRMPO TAC consider endorsing the Town's application by providing them with a letter of support from the CRMPO. Mr. Fred Haith seconded the motion and members voted unanimously to approve.

**5. P8.0 Project Call** – Director Conrad reported that P7.0 carryover projects are due by May 30<sup>th</sup>.

**6. Bike and Ped Demonstration Planning Studies** - Director Phil Conrad reported to the members that the Bike and Ped Demonstration Studies are in draft format and nearing completion. Information was included in the TCC meeting packet.

**7. Special Study Update** – Mr. Franklin Gover reported to members that the Town of China Grove’s study is finished and should be approved at the February meeting of their Town Council.

**8. CMAQ Priority Submittal and Funding Awards** – Mrs. Erin Burris with the Town of Mt. Pleasant provided an update on the Town’s administrative efforts to get their sidewalk projects started.

### **Informational Items**

Director Conrad highlighted the following informational items included in the TCC packets:

RIDER Transit, Salisbury Transit and MTC Ridership

CRAFT Meeting Minutes

TPD Newsletter – Mr. Emily Stupka provided members with information regarding RAISE funding applications. She also provided a map of charging locations throughout the State of North Carolina.

NCDOT- IMD Updates – Mr. Alex Rotenberry with NCDOT-IMD provided members with information on grants available for Bike Helmet Safety program and Multi-modal programs as well as bike and ped projects.

**Next scheduled meeting: VIRTUAL February 19, 2025**

With no further business to discuss, TCC Chair Morris received a motion made by Mrs. Wendy Brindle to adjourn the meeting and was seconded by Mr. Ed Muire. The meeting was adjourned.